

Preschool Program and Curriculum:

Our Center's preschool program will begin in mid-August and end the Friday before Memorial Day. There will be a Fall, Christmas, and Spring break. Only the full day students may attend during breaks. The age cut-off date for determining a child's class is August 31. We will be using the *A Beka Book* curriculum, which is designed to provide Christian schools with God-honoring, high-quality textbooks and teaching aids to help teachers excite children to learning. We are committed to the best education possible for our students and feel that *A Beka Book* is the best Christian curriculum available. The *A Beka Book* curriculum may be examined in the CDC office.

Circle Time will begin each morning at 8:30 for children two years old thru Pre-K class. Circle time includes Pledge of Allegiance, prayer, ABC memory verses, Bible stories, manners, character development, music, health and safety.

Toddler workbook entitled, "Nursery Arts and Crafts" encourages our toddlers to be creative through play and hands-on activities. Teachers incorporate learning about God's love along with nursery rhymes, nature, animals, etc.

Two years olds Workbooks entitled: "Learning Numbers with Button Bear" and "Arts and Crafts with Amber Lamb" provides children with colorful illustrations, age appropriate crafts and fun learning opportunities.

Three year old-Workbooks entitled: "Numbers and Skills with Button Bear", "Letters and Sounds" and "Arts and Crafts with Amber Lamb". This curriculum helps children with their listening skills, following directions and practices eye-hand coordination as they learn.

The Pre-Kindergarten Program (4 years – pre-K): This program gives children an enjoyable educational foundation and a desire to learn more. This curriculum includes workbooks entitle; "Readiness Skills", "Writing with Phonics", "ABC-123", and "Manuscript ABC Writing Tablet".

As required by the state of Tennessee, a personal safety curriculum will be taught to children three thru five years old. This curriculum will include a segment on the prevention of child abuse.

Please arrive before 8:20 a.m. with your child to avoid disrupting the class. If your child is late or unable to attend that day we will send home the worksheets that your child missed.

If your child is attending morning preschool only, please be prompt in picking them up, as the other children need to have lunch. Child pick up for morning preschool class only will be at the double gym doors at NOON. Late pick-ups will be charged. Preschool classes will take a **Fall, Christmas and Spring** break from teaching. At this time children enrolled in our half day morning preschool program will be unable to attend.

Withdrawal:

Two weeks written notice is required if withdrawing a child from the Center or the account is billed one-half the monthly rate.

We reserve the right to request the withdrawal of a child if one or more of the following conditions exist.

- * continuous, inappropriate behavior (biting, hitting, etc.)
- * inability of the child to adjust to our program
- * the parents fail to follow the policies set forth by the Center
- * the child is not participating in or not benefiting from the program
- * the staff cannot provide adequate or safe care for the child
- * the staff cannot provide adequate or safe care to other enrolled children due to the care needs of the child.

Your child's adjustment is important to all of us. It is, therefore, agreed that a two-week trial period will exist before arrangements for continued care becomes final. At this time, either party may terminate care. After this trial period, the terminating party must give a minimum of two weeks written notice. Parent may pay two weeks fee instead of giving written notice.

Certification:

The Mount Carmel Baptist Church Child Development Center is licensed by the State of Tennessee Department of Human Services, and has been approved by the Sequatchie County Health Department and the Tennessee State Fire Marshall. The current license is on display in the center.